



Resource Allocation Sub (Policy and Resources) Committee

Date: WEDNESDAY, 24 MAY 2023
Time: 9.30 am
Venue: COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

Members: Deputy Christopher Hayward, Alderman Professor Michael Mainelli,
(Chairman) Deputy Andrien Meyers
Deputy Henry Colthurst, (Deputy Deputy Alastair Moss
Chairman) Alderman Sir William Russell
Deputy Randall Anderson Ruby Sayed
Deputy Keith Bottomley Tom Sleigh
Tijs Broeke Deputy Sir Michael Snyder
Jason Groves Deputy James Thomson
Caroline Haines
Deputy Shravan Joshi
Catherine McGuinness

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Ian Thomas
Town Clerk and Chief Executive

AGENDA

1. **APOLOGIES**

2. **MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES**

To agree the public minutes of the Sub-Committee meeting held on 8 March 2023.

For Decision
(Pages 5 - 8)

4. **LOCAL IMPLEMENTATION PLAN FUNDED SCHEMES 2023-24**

Report of the Executive Director Environment.

For Decision
(Pages 9 - 14)

5. **COMMUNITY INFRASTRUCTURE LEVY NEIGHBOURHOOD FUND (CILNF) APPLICATIONS FOR APPROVAL**

Report of the Managing Director of the Bridge House Estate.

For Decision
(Pages 15 - 46)

6. **REPORT OF ACTION TAKEN BETWEEN MEETINGS**

Report of the Town Clerk.

For Information
(Pages 47 - 48)

7. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

8. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

9. **EXCLUSION OF THE PUBLIC**

MOTION – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of the Schedule 12A of the Local Government Act.

Part 2 – Non-Public Agenda

10. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the Sub-Committee meeting held on 8 March 2023.

For Decision
(Pages 49 - 52)

11. **CITY FUND - FUNDING STRATEGY 15/17 ELDON STREET EC2 AND 6 BROAD STREET PLACE EC2 REFURBISHMENT PROJECT - UPDATE REPORT**

Report of the City Surveyor.

For Decision
(Pages 53 - 64)

12. **COMMUNITY INFRASTRUCTURE LEVY AND ON STREET PARKING RESERVE FUNDING BIDS**

Joint report of the Chamberlain and Executive Director, Environment.

For Information
(Pages 65 - 70)

13. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

14. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB-COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

RESOURCE ALLOCATION SUB (POLICY AND RESOURCES) COMMITTEE

Wednesday, 8 March 2023

Minutes of the meeting of the Resource Allocation Sub (Policy and Resources) Committee held at Committee Rooms, 2nd Floor, West Wing, Guildhall on Wednesday, 8 March 2023 at 2.30 pm

Present

Members:

Deputy Christopher Hayward (Chairman)	Deputy Edward Lord
Deputy Henry Colthurst (Deputy Chairman)	Catherine McGuinness
Deputy Randall Anderson	Alderman Sir William Russell
Deputy Keith Bottomley	Ruby Sayed
Mary Durcan	Deputy James Thomson
Deputy Shravan Joshi	

In Attendance

Officers:

Ian Thomas	- Town Clerk and Chief Executive
Caroline Al-Beyerty	- Chamberlain
Sonia Virdee	- Chamberlain's Department
Philip Saunders	- Town Clerk's Department
Gregory Moore	- Town Clerk's Department
Polly Dunn	- Town Clerk's Department
Jack Joslin	- Bridge House Estates
Claire Spencer	- Chief Executive Officer, Barbican Centre
Nick Adams	- Barbican Centre

1. APOLOGIES

Apologies were received from Alderman Professor Michael Mainelli and Tijs Broeke.

2. MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. MINUTES

- a) **Joint Resource Allocation and Efficiency and Performance Meeting**
RESOLVED, that the public minutes of the joint Resource Allocation Sub-Committee and Efficiency and Performance Working Party meeting with Committee Chairs held on 20 January 2023, be approved as an accurate record.

b) Resource Allocation Sub-Committees - 13 February 2023

RESOLVED, that the public minutes of the meeting held on 13 February 2023, be approved as an accurate record.

4. CAPITAL FUNDING UPDATE

Members considered a report of the Chamberlain regarding an update on Capital Funding requests.

The City Surveyor gave an update on Walbrook Wharf.

It was noted that there would be no new bids coming forward to the Sub-Committee, with the exception of essential Health and Safety works. Community Infrastructure Levy and On Street Parking Reserve Bids would also be brought forward on a quarterly basis, having been processed through an officer priority board ahead of committee consideration.

RESOLVED, That Members

- (i) Review the schemes summarised in Table 2 and, particularly in the context of the current financial climate, and confirm their continued essential priority for release of funding at this time and accordingly:
- (ii) Agree the release of up to £0.910m for the schemes progressing to the next Gateway (pre-Gateway 5) in Table 2 from the reserves of City Fund (£0.075m) and City's Cash (£0.829m) and BHE (£0.006m) as appropriate, subject to the required gateway approvals.
- (iii) Agree the release of up to £1.374m for the schemes progressing to implementation (post-Gateway 5) in Table 2 from the reserves of City Fund (£0.737m) and City's Cash (£0.621m) and

5. COMMUNITY INFRASTRUCTURE LEVY NEIGHBOURHOOD FUND - APPLICATIONS FOR APPROVAL

Members considered a report of the Managing Director of Bridge House Estate, regarding applications for the Community Infrastructure Levy Neighbourhood Fund.

There were discussions on the individual applications as follows:-

- **The Museum of London** application was considered an exciting opportunity and Members were supportive of the bid.
- Members noted that the **London Diocesan Fund (LDF)** had, over recent years, been defrauded out of a significant sum, by an individual now serving a criminal sentence. However, Members noted that the entity should not be judged on this basis.
- It was confirmed that the **LDF** was making a bid for the Wren 300 event that would otherwise not be considered part of their core service.
- Members agreed that a condition should be added to **LDF** grant, ensuring that any grant issued be used for educational activities.
- There was a brief discussion on the application from The Corporation Church of St Paul in London. Whilst there was some support for this application, this was not carried by a majority.

RESOLVED, that Members

1. Note the approved and rejected grants under delegated authority at a meeting of the CILNF Officer Panel in February 2023 (**Appendix 1**).
2. Approve the grant recommended to **Museum of London** for £650,605 at a meeting of the CILNF Officer Panel in January 2022 (**Appendix 2**).
3. Approve the grant recommended to **London Diocesan Fund** for £150,000 at a meeting of the CILNF Officer Panel in September 2022 (**Appendix 2**), with a condition that the grant be used solely for the provision of education in craft.
4. Approve the rejection of '**The Corporation Church of St Paul in London**' at a meeting of the CILNF Officer Panel in January 2022 (**Appendix 2**).
5. Note the current position of the CILNF with respect to funds available and ongoing reporting.
6. Note the pipeline of grant applications over £50,000 currently under assessment by the CGU. (**Non-Public Appendix 4**)

6. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE

There were no questions.

7. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

There was no other business.

8. EXCLUSION OF THE PUBLIC

RESOLVED, That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of the Schedule 12A of the Local Government Act.

9. NON-PUBLIC MINUTES

a) Resource Allocation Sub-Committee - 1 December 2022

RESOLVED, that the non-public minutes of the meeting held on 1 December 2022, be approved as an accurate record.

b) Joint Resource Allocation and Efficiency and Performance

RESOLVED, that the non-public minutes of the joint Resource Allocation Sub-Committee and Efficiency and Performance Working Party meeting with Committee Chairs held on 20 January 2023, be approved as an accurate record.

c) Resource Allocation Sub-Committee

RESOLVED, that the non-public minutes of the meeting held on 13 February 2023, be approved as an accurate record.

10. **BARBICAN RENEWAL - NEXT PHASE FUNDING REQUEST**
Members considered a joint report of the Chief Executive Officer of the Barbican Centre, City Surveyor and Chamberlain, regarding the funding strategy for the next phase of Barbican Renewal Works.
11. **APPENDIX 4: COMMUNITY INFRASTRUCTURE LEVY NEIGHBOURHOOD FUND - APPLICATIONS FOR APPROVAL**
The appendix was noted alongside item 5 on the agenda.
12. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**
There were no questions.
13. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB-COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**
There was no other business.
14. **CONFIDENTIAL MINUTES**
RESOLVED, that the confidential minutes of the meeting held on 13 February 2023, be approved as an accurate record.

The meeting ended at 3.42 pm

Chairman

Contact Officer: Polly Dunn
polly.dunn@cityoflondon.gov.uk

Committee(s)	Dated:
Planning & Transportation Resources Allocation Sub Committee	11 May 2023 24 May 2023
Subject: Local Implementation Plan funded schemes 2023/24	Public
Which outcomes in the City Corporation’s Corporate Plan does this proposal aim to impact directly?	1, 9, 12
Does this proposal require extra revenue and/or capital spending?	N
If so, how much?	£
What is the source of Funding?	
Has this Funding Source been agreed with the Chamberlain’s Department?	N/A
Report of: Executive Director Environment	For DECISION
Report author: Samantha Tharme, City Operations	

Summary

This report covers the provision of Transport for London (TfL) Local Implementation Plan (LIP) funding to the City of London Corporation for the year 2023/24.

In current City Corporation allocation for 2023/24 is:

- Corridors and Neighbourhoods: £400,000
- Borough Cycling (Cycleways Network Development): £60,000
- Cycle Training £30,000
- Cycle Parking £66,000

Details of the projects and programmes to be funded through these allocations are provided in Table 1 and Appendix 1.

We are awaiting details of the allocation for Principal Road Renewal.

Recommendations

Members are asked to:

- Approve the allocations up to the maximum set out in Table 1 (£556k), for the year 2023/24.
- Authorise the Executive Director Environment, in consultation with the Chairs and Deputy Chairs of the Planning & Transportation Committee and of the Streets & Walkways Sub Committee, to allocate any additional funds which are made available by TfL in 2023/24 financial year.
- Approve to spend any funds awarded for Principal Road Renewal for the year 2023/24.

- Authorise the Executive Director Environment to reallocate the TfL grant between the approved LIP schemes should that be necessary during 2023/24 up to a maximum of £150,000.

Main Report

Background

1. This report covers the provision of Transport for London (TfL) Local Implementation Plan (LIP) funding to the City of London Corporation for the year 2023/24.
2. Under Section 159 of the Greater London Authority Act 1999, TfL is empowered to provide grants to London boroughs and the City of London Corporation for the provision of safe, efficient and economically viable transportation facilities and (or) services to, from or within Greater London. In May 2019 the 3-year Local Implementation Plan for the City Corporation was submitted to TfL and approved.
3. In November 2022 we submitted our Annual Spending Submission to TfL. At that point TfL had indicated that our new annual allocation would be in the region of £400k for Corridors and Neighbourhoods and therefore our submission was in line with this allocation. All schemes are in line with the previously approved LIP and the Transport Strategy.

Current Position

4. Funding has been allocated to the City Corporation from the current funding settlement for:
 - Corridors and Neighbourhoods: £400,000
 - Borough Cycling (Cycleways Network Development): £60,000
 - Cycle Training £30,000
 - Cycle Parking £66,000
5. Details of the specific projects and programmes that will be funded through this year's allocation are set out in Table 1 below.

Table 1. Local Implementation Plan – TfL allocations for 2023/24

Project	Summary information	Allocation for 2023/24 from TfL LIP funding £
Strategic Transport programme	Data collection, research and strategic work	50,000
Vision Zero behaviour change	Behaviour change activities including in partnership with the City of London Police	25,000
Healthy Streets minor schemes programme	Programme of smaller scale projects to improve the walking experience, enhance accessibility and reduce road danger (including feasibility investigations and development of the 2024/25 programme).	325,000
Cycle network development	Preliminary design refinement of the Aldgate to Blackfriars Cycleway. Feasibility design investigations to deliver protected cycle lanes on Moorgate (south of London Wall) and Houndsditch.	60,000
Cycle parking	New cycle parking schemes and making temporary cycle parking permanent.	66,000
Cycle training	To deliver cycle training in line with TfL programme	30,000
Total		556,000

6. In addition to the above, ring fenced funding for Principal Road Renewal is anticipated but the amount is not yet confirmed. This report therefore seeks approvals to spend any amount allocated. Principal Road Renewal allocation in recent years (before covid-19) was usually around £100k.

Corporate & Strategic Implications

7. The LIP funded projects and activities detailed above support delivery of:
- Corporate Plan outcomes 1, 9 and 12
 - The Transport Strategy
 - The Climate Action Strategy
 - Mitigation of Environment Department risk ENV-CO-TR 001 – Road Safety.

Conclusion

8. Members are asked to approve the allocation up to the maximum in the submission as set out in table 1 (£556k) and any allocation for Principal Road Renewal.
9. Given the nature of programming works and the fact that some projects still in feasibility stages it is recommended that approval is given to allow the Executive Director Environment flexibility to make decisions on reallocating funding as necessary during the year, up to a maximum of £150,000.

10. Where appropriate project spending is also subject to the usual Gateway reporting approvals process.

Appendices

Appendix 1: Details of proposed LIP projects and programmes

Background papers

City of London Transport Strategy –

<https://www.cityoflondon.gov.uk/assets/Services-Environment/city-of-london-transport-strategy.pdf>

Report author

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Appendix 1: Details of proposed LIP projects and programmes

Corridors and Neighbourhoods

Strategic Transport programme (£50,000)

Data collection, research and strategic work for example: The Kerbside Review, EV Infrastructure Action Plan, CoLSAT audit and delivery plan etc.

Vision Zero behaviour change (£25,000)

Behaviour change activities to support Vision Zero and reduce road danger including City Corporation campaigns and events; support for City of London Police campaigns and engagement.

Healthy Streets Minor schemes (£325,000)

Healthy Streets minor schemes programme for 2023/24. A series of small-scale improvement measures, such as raised carriageway, kerb build-outs, to improve the quality of the walking environment and reduce road danger at targeted points. This programme also includes feasibility investigations at several locations and development of the 2024/25 programme. The prioritised locations are:

- Coleman St/Masons Avenue – Raised pedestrian crossing link
- Moor Lane by Silk Street – Raised zebra crossing
- Silk St by Milton St – Raised zebra crossing
- New Fetter Lane – Raised zebra crossing, raised junction with Fetter Lane and narrowing of junction
- Furnival Street/Holborn- Raised carriageway
- Tallis Street/Temple Avenue – Raised carriageway
- Fenchurch Street/Lime Street – Junction safety improvements
- Ludgate Hill/Old Bailey – Junction safety improvements
- Fenchurch St/Leadenhall St – Junction safety improvements
- Newgate St/Old Bailey – Junction safety improvements
- Holborn Viaduct/Snow Hill junction – Junction safety improvements

Cycle network development (£60,000)

- **Bevis Marks**
Monitoring the impact of the delivered protected cycle lanes and conclude the experiment. Subject to the experiment being a success in terms of safety, pedal cycles volumes and network resilience the measures will be made permanent.
- **Aldgate to Blackfriars via Queen Victoria Street**
Preliminary design refinement of the Aldgate to Blackfriars Cycleway and progress the scheme proposal through appropriate design check reviews.
- **Moorgate (south of London Wall)**
Feasibility design investigation to deliver a protect cycle lane. This follows the temporary scheme introduced under the Covid-19 transport measures.
- **Houndsditch**
Feasibility design investigation to deliver a protect cycle lane.

Cycle parking (£66,000)

To deliver new cycle parking in addition to replacing temporary cycle parking (introduced under the temporary covid-19 transport measures) with permanent cycle parking infrastructure

Cycle training (£30,000)

To deliver cycle skills training with expert instructors, in line with TfL programme to people who work, study or live in the City of London.

Agenda Item 5

Committee(s): Resource Allocation Sub (Policy and Resources) Committee – For decision	Dated: 24/05/2023
Subject: Community Infrastructure Levy Neighbourhood Fund – Applications for Approval	Public
Which outcomes in the City Corporation’s Corporate Plan does this proposal aim to impact directly?	1, 2, 3, 4, 7, 10
Does this proposal require extra revenue and/or capital spending?	No
If so, how much?	N/A
What is the source of Funding?	N/A
Has this Funding Source been agreed with the Chamberlain’s Department?	N/A
Report of: Managing Director of the Bridge House Estate	For Decision
Report author: Jack Joslin, Head of the Central Grants Unit	

Summary

The City Corporation adopted a Community Infrastructure Levy (CIL) in 2014. National CIL Regulations require that 15% of CIL receipts be reserved for neighbourhood funding. Local authorities are required to engage with communities on how this neighbourhood funding should be used to support development of the area. Local authorities are required to report annually on the collection and use of CIL funds, identifying separately the amount of funds allocated to neighbourhood funding.

The Community Infrastructure Levy Neighbourhood Fund (CILNF) application process is managed by the City Corporation’s Central Grants Unit (CGU), with officers assessing applications and providing support to Committee in the consideration of larger applications. The administrative cost incurred in operating the City CILNF is recoverable from the 5% of City CIL funds allowed to cover such costs in Regulations.

Members are asked to approve the grants recommended for their consideration at meetings of the CILNF Officer Panel in May 2023. Members also asked to approve for the CILNF to close temporarily to applications over £50,000 while the fund undergoes its annual Public Consultation.

Recommendation

Members are recommended to:

1. To approve the grant recommended to **ARTBASH** for £75,210 at a meeting of the CILNF Officer Panel in May 2023 (**Appendix 1**).

2. To approve the grant recommended to **Department of Community and Children’s Services in collaboration with the Barbican Association** for £449,550 at a meeting of the CILNF Officer Panel in May 2022 (**Appendix 1**).
3. To approve the final year of funding of £233,707 to the **Barbican Centre Trust Limited**, as agreed in principle by the Committee at its meeting 10 May 2021 (**Appendix 2**).
4. To note the current position of the CILNF, the need for a public consultation to be carried out on the fund and approve for the temporary closure of the Fund for grants over £50,000.

Main Report

Background

1. Management of the City CILNF process is aligned with the City’s existing grant allocation process, through the Central Grants Unit. The City CILNF Funding Policy is set out at **Appendix 3**. The current funding available for distribution is just over £4.5 Million.
2. Since the launch of the City CILNF, Members and Officers have worked together to commit £5,711,549 in funding to City communities.

Financial year	Funds committed
2020/21	£544,327
2021/22	£2,050,344
2022/23	£3,099,542

3. The City CILNF has been in operation since September 2020, providing a wide range of funding to support City of London Communities. The Grant programme is open access and available to apply to throughout the year. In July 2022 the outcomes of a community consultation were outlined to the Policy and Resources Committee. The public consultation demonstrated strong support for the way the current programme operated.

Current Position

4. Applications to the CILNF are assessed by the CGU Team in conjunction with the BHE and Charity Finance Team. All eligible applications are then presented to the CILNF Officer Panel. This panel is made up of officers from across CoLC to ensure that all decisions and recommendations have a wide range of expert input. The Officer Panel has representatives from the department of Environment, Community and Children Services, Surveyors, HR, Chamberlain’s, Destination City Team and the CGU. All applications over £50,000 are recommended to the Sub-Committee for decision after being assessed and

analysed by the panel. This process has been effective to date in utilising all the assets of the officer team in the making of decisions.

5. At its meeting in May 2023, the CILNF Officer Panel considered two applications, over £50,000 and one below. **Appendix 1** outlines two grants which Members of the Committee are now asked to approve at this meeting and one to note that will be agreed under delegated authority arrangements.
6. When considering the applications from ARTBASH, the officer panel felt the application would not only provide some engaging public art on a unique new aspect of the river, but also commended the community engagement built into the application.
7. The application from the Department of Community and Children's Services in collaboration with the Barbican Association is the first application of its kind where a City of London Department is delivering a project in collaboration with a local resident's organisation, in line with the Funds criteria. The Panel felt this application would very much provide community benefit by creating a space that could be accessed by residents and community organisations from across the City.
8. At the meeting of the Resource Allocation Sub-Committee on 29 June 2021 Members approved an initial grant of £191,067 to the Barbican Centre Trust as the first part of a three-year grant of £737,807 to deliver a Creative Communities Programme in the City of London with a requirement that a comprehensive evaluation was received by the Sub-Committee each year before subsequent year 2 and 3 payments were released. This would ensure maximum benefit from the grant with continued Member oversight. The original assessment report can be found at **Appendix 2**.
9. An additional grant of £39,663 was approved under delegated authority in October 2022 to extend the reporting period for the first year of the grant, with this extension reducing the length and funding ask for the final year of the project. Officers from the CGU recently met with the Barbican to discuss the work and were satisfied that it was being delivered on track and continued to make a significant amount of community impact.
10. The funding for year two of this grant is coming to an end in July 2023, once the full year has been completed an evaluation will be provided to the CGU to review. As this is likely to take place over the summer recess, Members of the Sub-Committee are asked to approve the final year grant of £233,707 to the Barbican Centre Trust to ensure there is no break in delivery of the project. The Comprehensive evaluation will be reviewed by the CGU and provided to the Committee for information in September 2023.
11. The CGU is now looking to conduct its annual public consultation on the Neighbourhood Fund. It is proposed that the fund closes to bids of over £50,000 for a 3 Month period while this consultation is carried out, the CGU is seeking Members approval to temporarily close the fund to large applications. In specific circumstances and when an application has significant corporate importance it

may still be possible to submit proposals during this time, these will be considered on a case-by-case basis. A report on the outcome of the review will be reported to the Policy and Resources Committee for approval in September 2023. Applications of less than £50,000 will continue to be accepted allowing the fund to continue to respond to emerging community needs.

Corporate & Strategic Implications

12. Corporate Plan Implications: the CILNF can resource community-led infrastructure improvements across the City and contribute towards meeting the 3 aims of the Corporate Plan 2018-23, particularly Contributing to a Flourishing Society and Shaping an Outstanding Environment.
13. Security Implications: the CILNF fulfils a statutory requirement for the spending of CIL. There are no direct security implications, though future funded projects may bring security benefits.
14. Financial Implications: the CILNF makes use of that proportion of City CIL monies which are required by statute to be used to assist in the delivery of new infrastructure to meet community needs (15% of CIL funds). The costs of management of the grant application process will be met through the 5% of CIL funds set aside by statute to cover CIL administration.
15. Equalities and resourcing implications: the CILNF has been subject to an Equality Analysis Test of Relevance. This has concluded that there are no impacts arising from these proposals for protected groups and that a full Equality Analysis is not required.
16. Philanthropy implications: Projects funded by the CILNF may provide volunteering opportunities which can be offered to Officers via the Corporate Volunteering programme when appropriate.
17. Delivery of the Fund will be through existing staff resources in Departments. Staff resource requirements will be met through allocation of some of the City CIL funds set aside by statute to cover administration costs.

Conclusion

18. Community Infrastructure Levy legislation requires local authorities to reserve between 15% and 25% of CIL receipts for neighbourhood funding. Where there is no recognised parish or town council or neighbourhood forum, the local authority will retain the neighbourhood fund but must spend it on infrastructure which meets community needs. The local authority must consult the community on how these funds will be used.
19. The Neighbourhood Fund application process is managed by the City Corporation's Central Grants Unit, with officers assessing applications and providing support to Committee in the consideration of larger applications. The administrative cost incurred in operating the Fund is recoverable from the 5% of City CIL funds allowed to cover such costs in Regulations.

Appendices

Appendix 1 – Assessment Pack

Appendix 2 – Original Assessment Report – Barbican Centre Trust

Appendix 3 – CIL Neighbourhood Fund Policy

Background Papers

Report to Policy & Resources Committee 02/05/2019: City of London Community Infrastructure Levy – Approval of Neighbourhood Fund

Jack Joslin

Head of Central Grants Unit

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Community Infrastructure Levy Neighbourhood Fund

Assessment Pack – May 2023

Tilly Holmes, Jack Joslin & Veronica Pearce

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COMMUNITY INFRASTRUCTURE LEVY NEIGHBOURHOOD FUND

ARTBASH & be (ref. 20085)

Company registration number: 12076604

Amount requested: £75,210

Amount recommended: £75,210

Purpose of grant request: To create six steel enamelled panels to line the walkway of Globe View. The design will be informed by intergenerational groups from the local community.

Type of cost: Capital

Ward(s) benefitting: Queenhithe

The Applicant

ARTBASH & be (ARTBASH) is a company limited by guarantee based in Clapton. It aims to keep creative learning alive for children by running after school workshops, art camps and working with students on large-scale pieces for their schools. ARTBASH also delivers large-scale installations in public spaces in places including Honour Gardens, St John & St Elizabeth Hospital and The Child and Family Centre in Barking. Staff work directly with the people in organisations to produce works that are by and for them. 'ART be' is a therapeutic art programme the company runs. ARTBASH was set up in 2010 and incorporated in 2019. The company has one full-time employee, five part-time employees and works with freelance artists and facilitators.

Background and detail of proposal

ARTBASH are seeking funding to create a permanent piece of artwork to line the walkway of Globe View. The Architectural Liaison Officer at City of London Police has found that artwork is essential for enhancing feelings of security and respect, which will be particularly key in this covered public space. The artwork will enhance this newly-opened walkway by celebrating the local history of the area via a permanent legacy piece showcasing community visions.

Three ARTBASH artists will create work based on the 'ever-changing tides' theme, inspired by the Thames. The work will reflect how the local area has, and will, change over time—centring on past, present and future. To do so, ARTBASH aim to run at least three workshops with each of the three groups they have identified. All groups have been contacted and most have responded expressing a keen interest to be involved if this were to receive funding. The three groups will be families and local residents (from St. James Garlickhythe and Coin Street), children (aged 8-11, students at The Aldgate School and Millfield's Community School Hackney) and

teenagers (aged 15-18 years, students from the City of London School for Boys and Haggerston School Hackney). They will engage in different artistic activities to inform artwork on three layers for each of the six panels. The lead artist envisages that they will facilitate workshops for children to create drawings based on the surrounding architecture and obscured views in the walkway. The teenagers will explore painting techniques to represent the river and what might lie underneath. Older residents will draw on memories of the area, providing the team with words and some drawings. ARTBASH hopes to bring groups together to discuss their ideas and share stories, but this will be informed by group leaders. ARTBASH are exploring working with the Thames Explore Trust to link a mudlarking workshop to a site visit for older residents and children. ARTBASH hopes to organise the logistics of the workshops in early summer (before the schools break up), with workshops commencing at the start of the school autumn term. ARTBASH hopes to have the finished product(s) installed by the end of the year.

The applicant has a strong track-record of delivering high quality art in public spaces informed by key stakeholders. The team has extensive experience in professional art, education, facilitation, and art therapy with a focus on children and vulnerable people. The core team are passionate about well-being, and regularly attend safeguarding training. All freelancers are DBS checked.

Financial Information

ARTBASH has an annual turnover of approximately £100k. The company mainly operates on a project basis, holding little reserves. Around half of the company's income is generated through sales (it charges for its camps and after school sessions), and half from other operating income. The company's staff and other costs have grown along with the business. There are no concerns with the financial viability of the company for the duration of this grant. Should this grant be awarded, funds will be released in three instalments over a nine-month period.

Recommendation

ARTBASH & be are well-placed to deliver this exciting project, which will enhance the newly-opened walkway of Globe View. The company has extensive experience working with communities to co-produce artwork and has established contact with the relevant groups who are keen to be involved. This artwork will enhance feelings of security and respect in the walkway and reflect multi-generational perspectives of the area. Funding is recommended as follows:

£75,210 to create six steel enamelled panels to line the walkway of Globe View. The design will be informed by intergenerational groups from the local community.

COMMUNITY INFRASTRUCTURE LEVY NEIGHBOURHOOD FUND

Barbican Association (ref. 20155)

Amount requested: £449,550

Amount recommended: £449,550

Purpose of grant request: Constructing a community room in the Barbican Library.

Type of cost: Capital

Ward(s) benefitting: Likely to benefit wards in the Northwest of the City, but the room will be available to any City community group.

The Applicant

The Department of Community & Children's Services (DCCS) has applied to the CILN Fund in conjunction with the Barbican Association. The Barbican Association (BA) is the recognised Tenants Association for the Barbican. Approximately 60% of its residents are members, with Barbican residents comprising approximately half of all residents within the City of London. It is run by a General Council of nine elected members and a representative from each house group. The Organisation is a constituted voluntary organisation / resident association.

DCCS focus on delivering the key statutory functions of the City of London Corporation. This includes housing, delivery of Libraries, Education, Public Health and Commissioning of local services. The departments budget comes from City Fund and is restricted to be used for certain purposes and by strict budgets. The Department oversees the City of London's key Library services, including the Barbican Library. The Barbican Library is owned and managed by the City of London Corporation, which is why this work is being applied for by an Internal Department, in conjunction with a community organisation.

Background and detail of proposal

Funding is requested for constructing a community room in the Barbican library. The room is an aim within the Barbican Library's strategy—it will be available to the library for its activities, and community/other groups. The room will be self-contained, be acoustically protected within the open plan space and have an external entrance to enable access outside of library hours. Groups will be able to hire the room, with local community groups able to pay a lower fee. As it generates income from hiring the room out, the library will be able to remove fines, therefore improving accessibility to the library itself.

Representing the main beneficiaries of the proposed project, the Barbican Association will continue to play a key role throughout, collaborating with DCCS to

advertise and promote the room to existing library users and beyond. With input from BA the room is designed to be flexible to cater to different uses, so that the BA residential house groups, mothers' groups, the Barbican Tuesday club and any other ad-hoc groups can utilise the space according to their needs.

Funding was awarded from the Central Grants Unit's Stronger Communities strand in 2021 for preparatory design/costing work for the community room and to support this larger bid to the CIL Fund. There is a need for a space for the library to hold activities, as events can currently be affected by noise from the rest of the Barbican Centre. There is also lack of community space at the Barbican--and with a growing residential community around the Estate, there is a need to create a space that can be used by Barbican tenants and other locals. A report commissioned by the City of London by Dr Roger Green from Goldsmiths on social isolation in the Square Mile detailed the need for 'bumping spaces', which this project would represent—particularly relevant for older residents, some of whom suffer from social isolation. The applicants envisage that the room will not only alleviate the issue of lack of space, but catalyse new groups to form. Once built the room will provide space for Communities across the City of London to use, with an easy booking system to ensure equal access is made to groups.

There are now detailed plans for the room, and planning permission (listed building consent) was granted on 2nd December 2022. It is estimated that the work should take around 12 weeks without disrupting usual library functions. The room will hold 50 people seated and 90 standing.

Financial Information

This application has been submitted by DCCS in collaboration with the Barbican Association. Project governance has been discussed and reporting on expenditure agreed with the Central Grants Unit (CGU) officers. A Project Team will be set up to deliver this work, this will be made up of staff from DCCS, Surveyors, Barbican Library and a member of the Barbican Association. To ensure that the funding is managed and transferred when required it is proposed that a member of the CGU will also join the project board. The Budget has provided accurate quotes based on current inflation levels; this will need to be monitored throughout the project to ensure that the project is delivering within the agreed grant.

This project would not be possible withing the current Barbican Library Budget. The collaboration with the Barbican Association has made it possible for this work to be proposed to the CIL Neighbourhood Fund in line with the Funds criteria.

Recommendation

This application, made by DCCS in conjunction with the BA, is made for an essential project for library users and community groups. If awarded, the Library would have a much needed event space, shielded from the noise of the Barbican Centre and generating income through hiring fees, making the Library more accessible. The BA, alongside other local community groups, would have a much-needed meeting space to hold activities. The partnership of DCCS and the BA on this project will ensure that the room is designed for library and community uses and appreciated by groups that

need it. The room will foster opportunities for greater community cohesion, as well as the forming of new connections. Funding is recommended as follows:

£449,550 to construct a community room in the Barbican Library.

COMMUNITY INFRASTRUCTURE LEVY NEIGHBOURHOOD FUND

Urban Learners Ltd (ref. 20154)

Amount requested: £49,250

Amount recommended: £49,250

Purpose of grant request: The Sculpture in the City (SITC) Education Outreach and Volunteering Programme 2023, for local state-school pupils, City-worker volunteers, and Family Activities for local communities.

Type of cost: Revenue

Ward(s) benefitting: *Aldgate, Lime Street, Langbourn, Portsoken and Bishopsgate wards.*

The Applicant

Urban Learners Ltd (UL) is a private company limited by shares, set up in 2018. UL is an award-winning organisation, and our team is a mix of qualified architects, architecture students and freelance artists UL provide children and young people, from all backgrounds, with a platform to contribute to their city through creative and aspirational learning experiences. The organisation is passionate about working with those from 'non-traditional' backgrounds/under-represented communities who usually don't have the same access to creative activities as their peers. UL believe that making creative and environmental industries more accessible through early learning awareness, encourages young people from all backgrounds into creative industries. Only by encouraging all people will creative and built-environment professions become more diverse and therefore more equal, and will enable our future cities to be equitable and reflect the people they are designed for.

Background and detail of proposal

UL is requesting £49,250 across one year to develop and deliver the Sculpture in the City's (SITC) education and outreach programme. Funding will cover programme production and management, and evaluation. UL is experienced in the delivery of this programme and have worked with the Corporation for the past 5 years.

UL will recruit, engage and co-ordinate with 9 local state-schools, including COLAT schools from Islington, Tower Hamlets, Hackney and Southwark to deliver 36 half-day workshops (4 workshops per school). Schools (with the exception of Aldgate Primary School) have a high percentage of pupils on free school meals and English as their second language. Workshops will be delivered in partnership with City buildings (hosting workshops), building architects, SITC artists and involve up to 144 City worker volunteers. In the past, buildings have included The Gherkin, The Leadenhall Building, 100 Bishopsgate, The workshops will provide 200 pupils, most

of whom have never visited the City, a chance to discover the area, its public spaces and architecture from up high and at street level. The workshops provide an opportunity to combine art and architecture. Pupils will explore and creatively respond to SITC and the City through a variety of bespoke 2D and 3D cultural and creative activities that include, collaging City views on windows, sculpture ideas for St Helen's Square, a sketching tour of SITC, a temporary installation in response to SITC and to display their artwork, and art and architecture career games. UL actively recruit and brief City workers through the partner organisations involved in SITC.

Teacher feedback, over the years, has indicated that many pupils, through the programme, have discovered that art, design and technology subjects can lead to professional and creative careers. The programme has helped encourage and empower pupils from diverse and under-represented communities to continue with art, design and technology at GCSE and in some cases to A level. Repeat teachers' advise that several have gone on to study either art or architecture at university.

UL will consider the feedback from all stakeholders from 2022 to steer development for this programme. Research of the new sculptures will be undertaken to carefully consider the best opportunities for learning from and suitability for 9–14-year-olds. UL takes an agile and responsive approach dependent on the needs of each school, planning and discussions with teachers shape this individual approach.

Alongside the workshops, UL will develop and deliver opportunities for family activities coinciding with an external event eg. Open House, where families can drop in to create individual artwork to contribute to a collaborative piece.

Financial Information

UL's income is derived from its education project delivery through local authorities and sector grant funding. Due to the nature of the business, UL is not required to hold free reserves, although has built healthy reserves which are planned to be utilised by growing the team when needed. Originally set up as a limited company due to the time restraints to turn around a tender, UL is considering changing its organisation structure to be more reflective of the social purposes of its mission and objects. There are no concerns regarding UL's financial viability for the length of the project.

Recommendation

Urban Learners Ltd has a demonstratable track record of delivery and is well-positioned to build on the work it has achieved over the past five years. This is a well-constructed proposal, with collaboration sitting across all stakeholders. This project provides a chance for local children to engage with SITC, along with unlocking the wider benefits of experiencing the City and opening up arts and architecture to pupils who otherwise wouldn't have the opportunity. Funding is recommended as below:

£49,250 across one year towards The Sculpture in the City (SITC) Education Outreach and Volunteering Programme 2023, for local state-school pupils, City-worker volunteers, and Family Activities for local communities.

COMMUNITY INFRASTRUCTURE LEVY NEIGHBOURHOOD FUND

Barbican Centre Trust Limited
(ref.18557)

Amount requested: £737,807

Amount recommended: £737,807

Purpose of grant request: To deliver a Creative Communities programme, collaborating with partners across the City to strengthen connections with and between neighbours and the culture on their doorstep.

Type of cost: Revenue

Ward(s) benefitting: *All Wards*

The Applicant

Barbican Centre Trust Limited (BCTL) is an entity registered under charity number: 294282 and company number: 01962950. First established as a charitable company limited by guarantee in November 1985 and subsequently registered as a charity in May 1986. The Barbican is one of Europe's largest multi-arts venues, based in London. The Barbican creates space for people and ideas to connect, championing and providing a home for the artistic community at the heart of the UK's cultural life and internationally.

This application is led by BCTL but has been created and will be delivered in partnership with all of the Culture Mile stakeholders. Culture Mile: established by the City of London Corporation in partnership with the Barbican Centre, the Guildhall School, the LSO and the Museum of London to bring culture and commerce together in the north-west part of the City, has become an internationally recognised part of the City of London's cultural life. It has played a valued part in sustaining cultural and community activity during the recent months of the pandemic.

Background and detail of proposal

This is an application for funding that builds on work that has been initiated by the Culture Mile partnership. The CILNF is being asked for funding to support the 'Creative Communities' programme being delivered by Culture Mile. The funding required consists of activity costs (£341,747 over three years), development and delivery costs (£226,040 over three years) a contribution towards management costs (£85,799 over three years) and marketing & evaluation costs (£84,221 over three years). It is anticipated that this programme will deliver nearly 150,000 engagements with culture in the City and beyond over the course of three years.

This application aims to provide three main outcomes:

- Creative Participation: Living near Culture Mile unlocks opportunities for residents to enrich their lives by participating in creative activities. Sharing stories, experiences, hopes and fears with others in imaginative and playful ways, strengthens connections with and between neighbours, nurturing

emotional resilience, belonging and mental well-being and supporting a flourishing society.

- Creative Citizenship: Representation, visibility and civic engagement of the City's diverse communities is increased. People from all communities have the agency to play an active role. There are clear ways for people to meet and share ideas, resources and skills with each other and the organisations on their doorsteps.
- Cross-sector Collaboration: To achieve the outcomes above, partners work, learn, and innovate together. A cohort of supported peers from the Culture, Community and Public Sectors collaborate to shift thinking, evidence impact and influence change. The Culture Mile partnership is recognised for the value it brings to its local communities.

To achieve these outcomes, 'Creative Communities' will deliver three main strands of activity:

- Play & Imagine Programmes: Delivery of an annual programme of creative activities, events and resources, co-produced with local people and the City's cultural organisations. Projects will be accessible to all, inviting people to get creative at home and in their neighbourhoods as well as at live events in Culture Mile.
- Creative Citizens Lab: An ambitious new initiative, testing ways for residents to come together, share and contribute actively to local change. Building on the pilot of our first resident-led community grants programme, the "Imagine Fund", we will deepen the exploration of participatory decision-making models and develop spaces for peer-to-peer exchange.
- Community Collaborators: Each year 10 professionals from the culture, health, community sectors will come together to form a peer cohort. The cohort will meet regularly, focusing on strengthening evaluation approaches, developing shared measures of value and building a stronger evidence-led case for the impact of community led work.

Each activity strand is composed of a number of elements that are detailed below.

The Play & Imagine Programmes build on Culture Mile's existing activities which engage lower-income families and isolated older people. These activities are delivered at home and in the community. The activity costs the CILNF is being asked to fund for this strand of work will total £88,407. Overall, it is anticipated that this strand of activity will have 31,200 engagements per year.

This strand of work consists of a number of activities that reach people at home, on the streets of their neighbourhoods and across the City.

Radio Local provides a platform for local businesses, residents, guest artists and young people to tell their stories about the City. Radio Local has been a valuable form of connection for its 10,000 listeners, featuring the voices of 120 local

participants, 11 local businesses, several guest artists and involved two groups of local young people as presenters.

Play Packs were created with local cultural institutions and artists to provide families at home with materials and resources that they would not have otherwise been able to access during lockdown. So far, 12,000 Play Packs have been distributed via foodbanks, community centres, schools, refugee services, housing associations, charities, playgrounds and more. Feedback on this provision has noted how valuable they have been to low-income families that would have otherwise struggled to entertain their children during lockdown. The Play Packs are a great example of how Culture Mile activities responded to the pressures of the pandemic and are also a way of engaging people in digital poverty by providing a range of offline cultural resources.

Imagination Packs are aimed at the City's older population and provided creative inspiration and connection through poetry, music & visual art activities and materials to support creativity and well-being. The Imagination Packs also encouraged participants to share their creative responses and write encouraging messages to other local residents. Nearly 2,000 Imagination Packs have been distributed and the feedback from recipients has been positive, noting the way in which they have helped combat social isolation.

In addition to these at-home activities, Play Packs In The Streets and Play Streets provided accessible and inclusive play activities and opportunities for families to connect with their local area. Taking place prior to the pandemic, the first two Play Streets sessions attracted 1,000 visitors, an estimated 60% of whom were children and young people.

The Play & Imagine Programmes the CILNF is being asked to fund will build on the existing work that has been well received by participants, residents and local businesses in the Square Mile. The applicant has provided many examples of positive feedback for this work: it is clear that a range of communities value and appreciate the activities and resources offered through this work.

The Creative Citizens Lab strand of activities provides spaces to test ways for residents to come together, share and contribute to their neighbourhoods. There is a strong streak of co-production with local communities that runs through all of the proposed activities in this strand. The activity costs the CILNF is being asked to fund for this strand of work will total £223,160. Overall, it is anticipated that this strand of activity will have 18,280 engagements per year.

Within the Creative Citizens Lab, The Imagine Fund will support the creative ideas of local people by providing small amounts of seed funding. The design and delivery of this activity reflects some of the best practice in participatory grant making. The Imagine Fund will bring together a panel of local people to design the process and then make decisions on the distribution of small amounts of funding to support community-led projects. This is a really strong element of the proposed work that the CILNF is being asked to fund as it places members of the community right at the heart of the decision-making process. Feedback on the existing work of the Imagine Fund has noted the valuable community spirit that it fosters, and the learning gained

from this process can be hugely valuable to other funds: it has been agreed that should this application be successful, the Central Grants Unit will be part of the process to provide support and learn from this place based participatory grant programme.

The Creative Citizens Lab also provides a Peer to Peer support network for local creative freelancers. Initially started as a way to include freelancers in the wider conversation about culture, commerce and recovery – the work has since evolved to respond to the needs of the freelance community that it supports by providing spaces and opportunities to work and learn together.

The final element of the Creative Citizens Lab will be the Community Commissions programme, which works with cultural and community partners to deliver co-designed projects to meet local needs identified by the partners involved. Previous commissions have included work with Age UK to reduce social isolation, creative workshops with children in playgrounds and online creative workshops with Women for Refugee Women.

The third strand of activity that the CILNF is being asked to support is called Community Collaborators. The activity costs the CILNF is being asked to fund for this strand of work will total £30,180. Whilst this strand provides a smaller number of engagements per year (110) the work has the potential to impact on thousands of lives through its intention to create a peer learning cohort of community engagement leads who work in the City. Providing the space and encouragement to share resources and good practice amongst practitioners working in any given sector is widely recognised as a valuable thing. Whilst this strand of work will have the lowest number of engagements, it is arguably one of the most meaningful ways in which the City and CILNF can support communities in the Square Mile.

Underpinning all of the work that will be delivered is a robust monitoring and evaluation framework that the applicant has supplied with their application. Using a mixture of methodologies to capture and share information, the applicant will analyse qualitative and quantitative data about the impact of the proposed programmes and the people they will reach. The indicators of success are linked to the outcomes articulated and there is an emphasis on monitoring the impact of this work on the most disadvantaged and under-represented groups. Alongside more established methods, the applicant also proposes what they have described as a 'storytelling methodology' as part of the monitoring framework. The intention behind this approach is to reflect the values that underpin how the applicant wishes to work: with a commitment to creative participation, collaboration, sharing power and learning. The methodology involves recruiting and training a team of 'story-collectors' who then have structured conversations with people involved in the various programmes (the 'storytellers') about what has changed for them as a result of participating; how that change has occurred and why that change is important to them. These conversations are then written up into stories, retaining the teller's voice, and discussed in a facilitated meeting by a group of people involved in the work to draw out and understand the themes and learning they reveal and what that means for the ongoing development of the work.

Financial Information

The applicant has a relatively stable level of income that has ranged from £1.19m to £1.59m over the last five years. BCTL's latest accounts show income of £1.2m for the financial year 2019/2020 and whilst this is expected to fall to £996k for the financial year 2020/2021, this is attributed to lost income and donations from visitors to the Barbican Centre as a result of the pandemic.

BCTL holds no liabilities beyond money that it has committed in the form of grants. BCTL is governed by 11 trustees but has no staff as support services for the day to day running of BCTL are provided by the City of London Corporation. The cost of providing support services to the Trust amounted to £253,879 in 2020 (2019: £309,228) and is based on a portion of the salary costs of fourteen City of London Corporation employees. Support services are recognised as 'donated services' and are cited in BCTL's annual accounts as donations within Incoming Resources and Charitable Activities within Resources Expended.

As a consequence of how the operations of BCTL are managed and its low operational costs thanks to support from the City of London Corporation, the Trustees consider it necessary only to retain a relatively low level of unrestricted reserves. It is the policy of the Trustees at all times to maintain sufficient reserves within the Trust to meet all future commitments in full. The Trustees have a policy of only committing to grants once income has been received into the Trust and has low net expenditure on running costs. BCTL appears to be on a stable financial footing and the financial controls outlined in their governance documents follow recognised good practice.

Year end as at 31 March	2020 Signed Accounts £	2021 Forecast £	2022 Budget £
Income & expenditure:			
Income	1,264,686	996,421	1,206,591
- % of Income confirmed as at	N/A	75%	0%
Expenditure	(1,171,608)	(1,142,538)	(1,206,591)
Total surplus/(deficit)	93,078	(146,117)	0
Split between:			
- Restricted surplus/(deficit)	34,473	(39,596)	0
- Unrestricted surplus/(deficit)	58,605	(106,521)	0
	93,078	(146,117)	0
Cost of Raising Funds	235,199	235,000	244,701
% Income	19%	24%	20%
Operating Expenditure (unrestricted)	553,059	657,873	1,206,591
Free unrestricted reserves:			
Free unrestricted reserves held at year end	123,074	16,553	16,553
No of months of operating expenditure	2.7	0.3	0.2
Reserves policy target	138,265	164,468	301,648
No of months of operating expenditure	3.0	3.0	3.0
Free reserves over/(under) target	(15,191)	(147,915)	(285,095)

Recommendation

This is a large application for an ambitious, multi-year programme of activities that are grounded in the Square Mile but with an impact that reaches far beyond the borders of the City.

The applicant has demonstrated its ability to deliver these activities at the proposed scale with feedback from participants and other stakeholders that has been positive and points to the value of this work. The impact of the pandemic on Culture Mile has shown the adaptability at the heart of this work, which is led by the needs of the communities it wants to reach. The emphasis on co-production and working with communities is a particularly strong element of this application and the recommendation is for this application to be fully funded.

£737,807 over three years (£191,067; £273,370; £273,370) to deliver a Creative Communities programme, collaborating with partners across the City to strengthen connections with and between neighbours and the culture on their doorstep.

City of London

Community Infrastructure Levy

Neighbourhood Fund



City of London Community Infrastructure Levy

Neighbourhood Fund

Introduction and legislative background

1. The Community Infrastructure Levy is a charge levied on new development, introduced by the Planning Act 2008. It is intended to help local authorities deliver the infrastructure needed to support development. The power to set a charge came into effect from April 2010, through the Community Infrastructure Levy Regulations 2010, which have subsequently been amended.
2. The City of London Corporation implemented a Community Infrastructure Levy (CIL) for the City of London from 1 July 2014.
3. Further information on the City CIL is available on the City Corporation's website at: <https://www.cityoflondon.gov.uk/services/environment-and-planning/planning/planning-policy/Pages/Community-Infrastructure-Levy.aspx>

CIL Neighbourhood Fund Requirements

4. Community Infrastructure Levy Regulations require that 15% of CIL receipts should be reserved to enable the delivery of neighbourhood priorities. These receipts should be passed directly to existing parish and town councils where development has taken place. Where a neighbourhood plan or neighbourhood development order has been made 25% of CIL receipts from development in the plan area is reserved for the delivery of neighbourhood priorities.
5. Where there is no existing parish, town or community council, neighbourhood plan or development order, then the local authority will retain neighbourhood CIL funds, but should engage with communities where development has taken place and agree with them how best to spend the neighbourhood CIL.
6. Within the City of London, there are no existing parish, town or community councils and no adopted neighbourhood plans or neighbourhood development orders. The City Corporation therefore retains the CIL Neighbourhood Fund and should seek community views on how this Fund should be used. In exercising this role, the City Corporation has considered whether specific communities or

neighbourhoods should be identified. However, given that the City is little over one square mile in area, the City Corporation considers that it should be regarded as a single neighbourhood for the purposes of collection and spending of CIL Neighbourhood Funds.

What can CIL Neighbourhood Funds be used for?

7. CIL Regulation 59(F) requires that the Neighbourhood Fund be used to support the development of the neighbourhood. The scope of projects that can be funded by the Neighbourhood Fund is wider than that for general CIL funds and comprises:
 - a. The provision, improvement, replacement, operation or maintenance of infrastructure; or
 - b. Anything else that is concerned with addressing the demands that development places on an area.
8. This definition is deliberately wide and allows the City Corporation to work collaboratively with local communities to determine priorities and how the Fund should be used.

Scale of the City CIL Neighbourhood Fund

9. The City of London CIL was implemented from 1 July 2014.
10. At July 2022, the total amount of CIL monies available through the CIL Neighbourhood Fund was £5.8 million.

Community Priorities

11. The City Corporation has adopted a Regulation 123 List which identifies the types of infrastructure that it will consider funding using the Community Infrastructure Levy. This Regulation 123 List is kept under review and any proposals for change will be subject to public consultation. The current Regulation 123 List is available on the City Corporation's website at:
<https://www.cityoflondon.gov.uk/services/environment-and-planning/planning/planning-policy/Pages/Community-Infrastructure-Levy.aspx> . The Regulation 123 List is used principally to guide the use of CIL monies outside of the Neighbourhood Fund.
12. In considering how to use the CIL Neighbourhood Fund, Planning Practice Guidance states that where there is no parish, town or community

council, charging authorities should engage with communities where development has taken place on their priorities for funding.

13. The City Corporation consulted on priorities for the use of the City's CIL Neighbourhood Fund during May 2022. This consultation revealed support for the Fund to be used primarily to deliver infrastructure and services that meet local community identified needs.

14. The City's Neighbourhood Fund has been established to be applied to funding applications from local communities and community groups and to deliver improvements in infrastructure which have the potential to deliver benefit to City residents, workers and visitors. The Fund could be used for:

- Smaller scale projects, deliverable for under £50,000, in response to locally identified needs.
- Larger projects of over £50,000 and normally less than £500,000.

Community Definition

15. The City of London has a resident population of approximately 8,000 and a daily working population of over 500,000 occupying nearly 9 million square metres of office floorspace. The City Corporation's Statement of Community Involvement already recognises that it is not appropriate to regard the 'local community' as just the resident community. For the purposes of the CIL Neighbourhood Fund, 'community' is defined as local residents, City workers and the owners and occupiers of City buildings.

Governance Process

16. The City CIL Neighbourhood Fund will be allocated following consideration of valid applications (i.e. those that meet the adopted assessment criteria for the Neighbourhood Fund) from communities within the City of London or close to the City of London where projects support the development of the City. The determination of these applications will rest with the City Corporation. The City Corporation will publish details of funded applications on the City Corporation's website.

17. The City Corporation will prepare an annual report for the CIL Neighbourhood Fund as a separate item within the wider annual CIL and s106 monitoring report. The Neighbourhood Fund monitoring will include details of:

- Total CIL Neighbourhood Fund receipts for the reporting year;
 - Total CIL Neighbourhood Fund expenditure for the reporting year;
 - Details of CIL Neighbourhood Fund expenditure for the reporting year, including the amount spent on each individual project;
 - Total CIL Neighbourhood Fund monies remaining.
18. City Communities will be consulted on an annual basis on community priorities for the City CIL Neighbourhood Fund. A full review of the Neighbourhood Fund, including priorities and governance, will be undertaken at least every 5 years.

Neighbourhood Fund Application Process

19. The application process will be managed by the City Corporation's Central Grants Unit. Information about the Neighbourhood Fund and how to apply will be posted on the City Corporation's website at: <https://www.cityoflondon.gov.uk/services/environment-and-planning/planning/planning-policy/Pages/Community-Infrastructure-Levy.aspx>
20. Fund applications can be made at any time and should be submitted via an online application form which will be posted on the City Corporation's website.

Organisations eligible to bid for funding

21. Neighbourhood Fund applications will be accepted from the following types of organisation:
- Constituted voluntary organisations and resident associations
 - Constituted business organisations and associations
 - Registered charities
 - Registered community interest companies
 - Charitable companies (incorporated as not for profit)
 - Registered charitable incorporated organisations
 - Exempt or excepted charities
 - Registered charitable industrial and provident society or charitable cooperative.

22. Applications should be from City-based organisations or should demonstrate City-based support. Applications cannot be accepted from individuals. Individuals who wish to apply for funding should do so through a City-based constituted organisation or group falling into the above definition. Applications will not be accepted from political parties or organisations involved in political lobbying.
23. Applications from City Corporation service departments will be accepted where they:
 - Have the support of a City-based community group, or
 - Can demonstrate that delivery will meet community priorities, either through consultation with communities, or through an adopted City Corporation strategy which can demonstrate community support.
24. Applications for infrastructure funding to mitigate the direct impacts of development will not be accepted. Such mitigation should be delivered as part of the development process and funded through s106 Planning Obligations.

Assistance with Applications

25. The Central Grants Unit can provide assistance to applicants with the completion of application forms. Contact details are available on the City Corporation's website. The Central Grants Unit cannot provide assistance with project management or delivery of schemes funded through the Neighbourhood Fund.

Assessment Criteria

26. Applications should demonstrate that funding will be used to meet the Regulatory requirements for CIL funding set out in Community Infrastructure Levy Regulations, namely to support the development of the area by:
 - a. the provision, improvement, replacement, operation or maintenance of infrastructure; or
 - b. anything else that is concerned with addressing the demands that development places on an area.
27. Infrastructure improvements funded through the Neighbourhood Fund should deliver improvements necessary to support development of the City. Normally, such funding will deliver new infrastructure, but funding will also be available to meet reasonable on-going maintenance costs.

Applications should, therefore, identify and include an allowance for future maintenance of any infrastructure to be provided.

28. CIL Regulations allow greater flexibility in the use of the Neighbourhood Fund compared with other CIL expenditure. Neighbourhood Funds may therefore be used to fund revenue expenditure. To avoid creating long term commitments on the Neighbourhood Fund, any requests for revenue funding should be clearly justified, showing demonstrable community benefit, and time limited to a maximum of 5 years.
29. In recognition of the value in providing continuous and consistent support to City communities through work funded via the CIL Neighbourhood Fund, organisations will be permitted to reapply for funding at the end of a grant. Any organisation seeking to reapply to the CILNF will have to demonstrate a successful track record of delivering positive outcomes for City communities in their previously funded work. The CIL Neighbourhood Fund will need to balance a portfolio of existing organisations and new applicants to the CIL Neighbourhood Fund to ensure that the funds available are not concentrated in a small number of returning organisations.
30. For larger projects of over £50,000, applications should also consider whether the project meets the priorities identified in the City Corporation's Regulation 123 List and projects identified in City Corporation strategies that have been subject to public consultation. Funding decisions will not be made solely on the basis of compliance, or otherwise, with the Regulation 123 List.
31. Applications should include evidence of the feasibility, deliverability and sustainability of the project.
32. Where possible, the application should be supported by a delivery plan or business plan, which sets out the timescales for delivery, that any necessary consents have been obtained and the mechanisms in place to ensure that the funds are used appropriately.
33. Projects should be delivered within a 12 month period from the grant of funding unless an alternative timescale has been agreed. If delivery over a longer timescale is anticipated, this should be set out clearly in the application and a justification provided for the extended timescale. The City Corporation will monitor delivery of projects, including taking action to ensure that projects are delivered on time, or seek to recover funds if projects do not proceed within agreed parameters.

34. Applications for funding in excess of £50,000 should demonstrate how the project will deliver value for money, including through the identification of any contributory or match funding. This can include contributions in time or expertise, for example, where a local community delivers infrastructure improvements themselves, but is not necessary for a successful bid.
35. Applications to fund projects which are already in receipt of other City CIL funding, or s106, s278 funding for site specific mitigation will not normally be accepted.
36. Developers may wish to support an application from a constituted City-based organisation or group, as set out above, where the proposed infrastructure cannot be delivered through other means.

Value of Bids

37. The minimum value for applications for infrastructure funding is £1,000.
38. Individual applications should normally not exceed £500,000. Information on the available funds will be published on the City Corporation's website on a quarterly basis to inform applications.
39. Applications in excess of £500,000 will only be considered in exceptional circumstances, where there is demonstrable benefit to more than one of the City's communities and where the proposal aligns with other City Corporation ambitions, set out in published strategies.

Awards Process

40. The determination of applications will be made through a combination of officer delegation and Committee approval, depending on the financial value of the application. The adopted thresholds accord with those used by the City Bridge Trust in its consideration of grant applications.
41. Funding applications for under £25,000 will be determined by City Corporation officers under delegated authority. Decisions should normally be made within 12 weeks of the receipt of a valid application.
42. Applications for between £25,000 and £50,000 will be determined by a panel of City Corporation officers under delegated authority and in consultation with the Chairman and Deputy Chairman of the Resource Allocation Sub-Committee. Decisions should normally be made within 16 weeks of the receipt of a valid application.

43. Decisions taken under delegated authority will be reported to the Resource Allocations Sub-Committee.
44. Applications for over £50,000 will be considered by the City Corporation's Resource Allocation Sub-Committee, normally on a quarterly basis. Applications will be considered as items in the public part of the meeting agenda.

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Committee(s)	Dated:
Resource Allocation Sub-Committee	24 May 2023
Subject: Report of Action Taken Between Meetings	Public
Which outcomes in the City Corporation’s Corporate Plan does this proposal aim to impact directly?	n/a
Does this proposal require extra revenue and/or capital spending?	N
If so, how much?	£n/a
What is the source of Funding?	n/a
Has this Funding Source been agreed with the Chamberlain’s Department?	n/a
Report of: The Town Clerk	For Information
Report author: Polly Dunn, Principal Governance and Member Services Manager	

Summary

This report advises Members of action taken by the Town Clerk outside of the Board’s meeting schedule, in consultation with the Chairman and Deputy Chairman, in accordance with Standing Order Nos. 41(a) and (b).

Recommendation(s)

That Members note the report.

Main Report

Delegated Authority – Community Infrastructure Levy Neighbourhood Fund – Age UK City of London (ref. 20074)

At its meeting in May 2019, the Policy & Resources Committee agreed a delegated authority policy for applications to the Community Infrastructure Levy Neighbourhood Fund (CILNF). It was agreed a proportion of applications would be determined under delegated authority, whilst retaining the requirement for Committee approval for larger value applications. This included applications between £25,000 and £50,000 – to be delegated to officers, in consultation with the Chairman and Deputy Chairman of the Resource Allocation Sub-Committee.

The CILNF Officer Panel met and the following grants were approved for submission under provision (ii):-

Age UK City of London (ref. 20074) sought funding of £40,950 towards management and project costs to deliver a range of needs-led activities, whilst building and maintaining effective long-term relations with local agencies and services.

The Town Clerk, in consultation with the former Chair and current Deputy Chairman of the Resource Allocation Sub-Committee approved the following grant from the CILNF:

Age UK City of London (ref. 20074)

£40,950 over one year to fund management and project costs to deliver a range of needs-led activities, whilst building and maintaining effective long-term relations with local agencies and services.

Conclusion

Background papers for Members are available from Polly Dunn on the email address provided below.

Polly Dunn

Principal Governance and Member Services Manager, Town Clerk's Department

E: polly.dunn@cityoflondon.gov.uk

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